



# O. Heap & Son (Derby) Limited

Risk Assessment for





## Slips, trips and falls - General




This risk assessment relates to the risk of injury to operatives, customer employees, or visitors to site from slips, trips and falls while working at customers' premises.





|                         |  |
|-------------------------|--|
| <b>Reference number</b> | MD072                                    |
| <b>Assessor</b>         | Ioan Ilie                                |
| <b>Date completed</b>   | 09/03/26                                 |
| <b>Review Schedule</b>  | Annually                                 |
| <b>Review date</b>      | 09/03/27                                 |
| <b>Approved date</b>    | 09/03/26                                 |
| <b>Approved by</b>      | Ioan Ilie                                |
| <b>Affected site(s)</b> | O. Heap & Son (Derby) Limited (DE21 7AZ) |








Overall risk rating : 8 **Low**





## Hazards and controls






|  <b>Hazard: Flooring - Carpet/Vinyl/Rugs.</b> |  |   |
|--|--|---|
| Worn, frayed or ripped flooring.   |  |   |
| Who can be harmed/how?   | Controls in place  | Risk rating   |
| All Staff, Operators, Visitors<br><br>Risk of tripping on defective flooring   |  Pre-start Checks Undertaken<br> Pre-start Checks Undertaken | <div style="border: 1px solid green; border-radius: 15px; padding: 2px; display: inline-block;">  Low Risk: 8         </div><br><br>Likelihood: 2/9<br>Severity: 4/9 |







|  <b>Hazard: Low Temperature.</b> |   |   |
|---|---|---|
| Danger of low temperatures.   |   |   |
| Who can be harmed/how?  | Controls in place   | Risk rating   |
| All Staff, Operators, Visitors<br><br>Slip on icy or snowy surfaces   |  Ice/snow prevention and removal<br>Monitor weather. Grit night before. Stock of grit maintained. Areas to be treated/cleared includes pathways, car parks, access roads, steps, sloped surfaces, outside fire exits. Where staff work outside, suitable foot ware to be worn to reduce slipping. Speed control. Cover vulnerable areas. | <div style="border: 1px solid green; border-radius: 15px; padding: 2px; display: inline-block;">  Low Risk: 8         </div><br><br>Likelihood: 2/9<br>Severity: 4/9 |

|  <b>Hazard: Poor Housekeeping.</b>       |  |   |
|---|--|---|
| Area/activity may be subject to poor housekeeping, increasing risk of other hazards occurring (i.e. slips, trips and falls) |  |   |
| Who can be harmed/how?  | Controls in place  | Risk rating   |
| All Staff, Operators, Visitors<br><br>Obstructions causing risk of trips & slips  |  Routine Cleaning Undertaken<br>As per cleaning schedules. Good housekeeping observed. Regular inspections undertaken.<br><br>Training<br> Trained workers used; particularly in the correct use of any safety and cleaning equipment provided. Responsibilities clearly set out and communicated. | <div style="border: 1px solid green; border-radius: 15px; padding: 2px; display: inline-block;">  Low Risk: 6         </div><br><br>Likelihood: 2/9<br>Severity: 3/9 |

|  <b>Hazard: Stairs.</b> |   |   |
|--|---|---|
| Who can be harmed/how?   | Controls in place   | Risk rating   |
| <p>All Staff, Operators, Visitors</p> <p>Risk of injury from slips/trips/falls</p>                       | <p> Areas Kept Clear To Prevent Slips, Trips &amp; Falls<br/>Areas kept clear and monitored to reduce the risk of slips, trips &amp; falls around the premises.</p> <p> Changes in level and steps are highlighted<br/>Changes in level and steps are highlighted to reduce the risk of slips, trips &amp; falls</p> <p> Fire exits unobstructed<br/>Regular checks to ensure all fire exits are unobstructed.</p> <p> Obstructions<br/>Stairs kept free from obstructions.</p> <p> Suitable &amp; Sufficient Lighting Provided<br/>Suitable &amp; sufficient lighting provided for the workplace activities</p> | <p> Low Risk: 6</p> <p>Likelihood: 2/9<br/>Severity: 3/9</p> |

|  <b>Hazard: Poor Lighting.</b> |   |   |
|---|---|---|
| Activity may become difficult in low light.   |   |   |
| Who can be harmed/how?  | Controls in place   | Risk rating   |
| <p>All Staff, Operators, Visitors</p> <p>Falls due to being unable to see obstructions</p>                        | <p> Area to be well lit<br/>Suitable levels of lighting provided.</p> <p> Light Bulb Replacement<br/>Reporting procedures in place for faulty lights. Faulty light bulbs replaced by trained persons.</p> | <p> Low Risk: 4</p> <p>Likelihood: 2/9<br/>Severity: 2/9</p> |

|  <b>Hazard: Slippery Floors.</b> |  |   |
|---|--|---|
| Slips and falls could occur if floor is wet or contaminated   |  |   |
| Who can be harmed/how?  | Controls in place  | Risk rating   |
| All Staff, Operators, Visitors<br><br>Injury from fall  | <ul style="list-style-type: none"> <li>  Floor Not Left Wet After Cleaning To Prevent Slips<br/>             Wet floors not left after cleaning - clean them to a completely dry finish           </li> <li>  Foot Protection Worn<br/>             Foot protection supplied &amp; worn to BS EN 20345 relevant to the work activity hazard           </li> <li>  Good Housekeeping Observed During The Task<br/>             Good housekeeping standards observed &amp; maintained by operatives throughout the duration of the task           </li> </ul> | <div style="border: 1px solid green; border-radius: 15px; padding: 2px; display: inline-block;">  Low Risk: 4         </div><br><br>Likelihood: 2/9<br>Severity: 2/9 |

|  <b>Hazard: Spillages.</b> |   |   |
|---|---|---|
| No procedure in place for the dealing of spillages, such as wet floor signs or spill kits in place.         |   |   |
| Who can be harmed/how?  | Controls in place   | Risk rating   |
| All Staff, Operators, Visitors<br><br>Slips due to substances on floor                                      | <ul style="list-style-type: none"> <li>  Good Housekeeping Observed<br/>             Regular housekeeping in force.           </li> <li>  Spillages cleaned up immediately<br/>             Spillages reported immediately. Only trained staff to clean up spillages. Authorised people only are permitted in area.           </li> <li>  Suitable Spill Containment Provided<br/>             And readily accessible.           </li> <li>  Warning Signs Displayed<br/>             Portable warning signs displayed and cordon off areas as necessary.           </li> </ul> | <div style="border: 1px solid green; border-radius: 15px; padding: 2px; display: inline-block;">  Low Risk: 3         </div><br><br>Likelihood: 1/9<br>Severity: 3/9 |

Assessor's signature: Ioan Ilie

Approved by signature: Ioan Ilie